

Dear School of Religion Volunteer,

*Thank you for reaching out to the School of Religion and choosing to serve the St. Julian Eymard parish community! Before you begin to work with the children, there are a few steps to complete. Please follow the below directions and turn in the attached pages to the SOR office to add to your volunteer file. As always, if you have any questions or difficulties, please contact the office. I look forward to working together and making this a wonderful year for the children!*

Sincerely,

Meghan Donahue

Director of Religious Education

St. Julian Eymard Catholic Church

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Step 1: Complete the Code of Conduct form - turn in to the SOR office.

Step 2: Complete the CANTS form (annually) - turn in to the SOR office.

Step 3: Complete Volunteer Contact Information form - turn in to the SOR office.

Step 4: Complete "eApps" - contact SOR office when complete.

Please go online to <https://www.archchicago.org>

- Click the Child Protection link along the top of the page.
- Scroll down to the bottom left and click "eApps"
- Begin a New User application
- Type in Saint Julian in the Primary Parish box - Biesterfield Road
- Type in access code: "protection"
- Select: Archdiocese of Chicago
- Select: Volunteer
- Then create your own login and password

\*There are a few questionnaires to finish once your account is started.

Step 5: Sign up and attend Virtus Training - give copy of certificate to SOR office.

- <https://www.virtusonline.org> and click "First-Time Registrant on the left hand side.